

Interlibrary Loan Policy

Interlibrary loan is the process by which a library requests material from, or supplies material to, another library for use by one of its patrons. This process allows patrons to access many more items than are owned by their single home library.

The North Scituate Public Library is a member of the Ocean State Libraries consortium and adheres to the standards and policies set forth by the Library of Rhode Island. Therefore, patrons are able to request materials from all LORI member libraries in the state, and from outside Rhode Island via a state clearinghouse maintained by LORI.

Library patrons in good standing – with no fines or blocks as per OSL policy – may request interlibrary loans. Library staff will attempt to locate and borrow the requested materials. An owning library occasionally imposes a fee for the loan or for the photocopying of an article. If there is an associated charge, the patron will be notified before any material is requested on their behalf. In such cases, the fee would be passed along to the patron making the request. If a patron incurs overdue fines from the owning library or the borrowed material is damaged and a replacement fee is charged, those costs will be the responsibility of the patron. The Library does not charge patrons for the shipping costs associated with interlibrary loans.

The North Scituate Public Library will lend via ILL all regular circulating materials. Materials not available via ILL include archival items, special collections, reference materials, e-readers and tablets and those items which do not typically circulate. All fines associated with owned materials will follow those items through their circulation.